

Instructions for adding additional information to the printable Human BioRights fliers.

These instructions are for use with 8.5 inch by 11 inch printer paper with a portrait orientation.

For the single flier with room at the bottom for additional information:

1. Print a copy of the PDF flier.
2. Using your computer word processing, drawing, or picture software set up a file that prints only to the blank bottom portion of the page. Two of the ways this may be done is either by using the enter key to move all of the text, pictures, etc., down the page, or by setting the top page margin so that the area printed is below the already existing text. The horizontal rule on the page is 5.5 inches from the top.
3. Place the printed Human BioRights flier back in the printer. The paper should feed in the same direction as it was when the flier was printed. The paper should be oriented to print on the same side of the paper as the Human BioRights definition.
4. Print a test copy and make any necessary adjustments that may be needed for the final version.
5. Once a good final version is completed you may use this technique to print as many copies as you need or print a master copy to be duplicated at a print shop.

For the single flier with room at the top for additional information:

1. Print a copy of the PDF flier.
2. Using your computer word processing, drawing, or picture software set up a file that prints only to the blank top portion of the page. This is done by only using the top 5.5 inches of the page. If a top margin of 1 inch is used there will be 4.5 inches of printable area left at the top. The horizontal rule on the page is 5.5 inches from the top edge of the paper.
3. Place the printed Human BioRights flier back in the printer. The paper should feed in the same direction as it was when the flier was printed. The paper should be oriented to print on the same side of the paper as the Human BioRights definition.
4. Print a test copy and make any necessary adjustments that may be needed for the final version.
5. Once a good final version is completed you may use this technique to print as many copies as you need or print a master copy to be duplicated at a print shop.

For the two copy flier with room on the back for additional information:

1. Print a copy of the PDF flier.
2. Using your computer word processing, drawing, or picture software set up a file that prints two copies of the additional information on the page. The page is centered from 5.5 inches from the top edge of the paper and the bottom edge of the paper. If a 1 inch margin is used the printable area will be centered at 4.5 inches from the inside top and bottom margins.
3. Place the printed Human BioRights flier back in the printer. The paper should feed in the same direction as it was when the flier was printed. The paper should be oriented to print on the **back** of the flier.
4. Print a test copy and make any necessary adjustments that may be needed for the final version.
5. Once a good final version is completed you may use this technique to print as many copies as you need or print a master copy to be duplicated at a print shop. The two copies may be separated using a paper cutter.